

7 June 1965

MEMORANDUM FOR: Director of Logistics

SUBJECT : Transfer of Personal Property Section of the Passenger Movement Branch, Office of Logistics, to the Central Processing Branch, Office of Personnel

REFERENCE : Memorandum for D/MS from D/L, dated 26 May 1965, Subject as Above

1. Attached is a diagrammatic presentation of the space areas of interest as actually utilized by the Office of Medical Services. It will be noted that the testing space is already congested and that no new arrangement is possible without further sacrifice of capacity and privacy.

2. While it is true that the testing space is not fully occupied at all times, it is also true that more frequently it is occupied to overflowing. There is no way that the proposed 335 square feet can be given up without effecting the efficiency and effectiveness of current procedures.

3. In addition, the adjacent space now temporarily partitioned is an area of record processing. Such processing requires medical supervision and proximity to our central records. I would be reluctant to separate any portion of our medical records too far from our medical processing.

4. It must be observed that any anticipated efficiencies in a merger at this time which require the Medical Office space under consideration will result in corresponding inefficiencies in our medical operation. We find this prospect uninviting and, therefore, do not wish to relinquish the space requested.

5. The second alternative, of moving the entire testing space to the Ames Building area, is of interest but a little early for serious consideration. Certainly, if this were to be accomplished, other functional considerations should also be entertained and the entire matter subject to detailed study. In any event, we would still need some testing space in this building since we do not limit our interest solely to applicants.

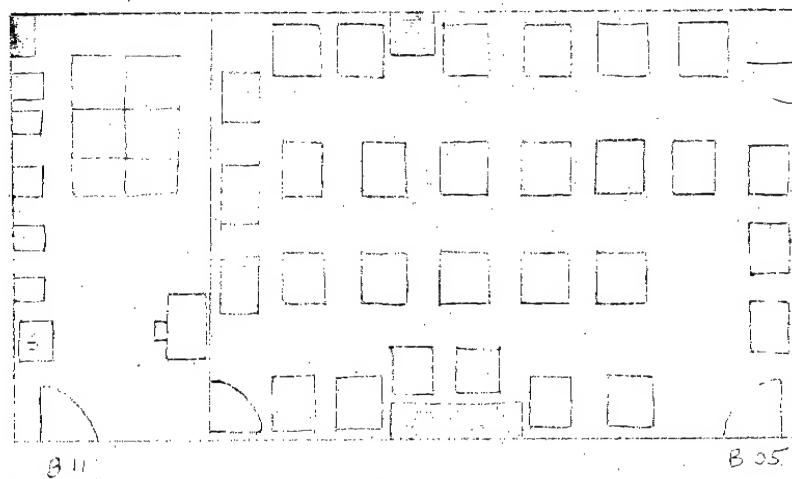
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JOHN R. FLETOEN, M. D.
Director of Medical Services

Attachments:

1. Referenced Memorandum
(with attachments)
2. OMS Testing Area Floor Plan

OFFICE OF MEDICAL SERVICES TESTING AREA
(June 1965)



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CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	DD/Pers/Ops	21 APR 1967	<i>[Signature]</i>		
2	EO/OP	21 6/47	<i>[Signature]</i>		
3	D/Pers				
4					
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ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	

Remarks:

Our earlier request for additional space was a part of the exchange of correspondence, copy attached, on the matter of the transfer of the Personal Property Section to CPB. Having referred to an earlier request in our paragraph 2, I suggest we not overplay that because we want our request to be considered on the merits of the present situation. Hopefully [REDACTED] will support this paper when it hits the DDS level.

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<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
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<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

Remarks:

For review of draft memo to the DDS
for additional space for CPB.

*DO WE HAVE A COPY OF OUR
EARLIER REQUEST?
WORTH SAYING THAT WE HAVE RAISED
THIS AT EVERY MEETING ON SPACE?*

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